

NON-PROFIT JOINT-STOCK COMPANY
SHAKARIM UNIVERSITY OF THE CITY OF SEMES.

APPROVED by
Member of the Board - Vice-
Rector for academic affairs
I.A. Oralkanova
01.09.2023 year.

**WORK PLAN
COMMISSION ON COMBATING CORRUPTION AND OBSERVANCE OF
PROFESSIONAL ETHICS
FOR THE ACADEMIC YEAR 2023-2024**

Semey, 2023

General objectives: Coordination and monitoring of compliance with the norms of ethical behaviour of teaching staff, employees and students of NAO "Shakarim University of Semey".

Objectives:

1. Respect for collegiality in work;
2. ensuring transparency in the decision-making process;
3. Regulation of professional relationships of faculty and staff with students, local community to improve the quality of training of young specialists;
4. providing consultative assistance in resolving disputable situations in order to ensure a favourable moral and psychological climate in the labour collective.

№	Timing	Activities	Responsible
1.	September	1 Report on the activities of the Anti-Corruption and Ethics Commission for the 2022-2023 academic year 2. Approval of the work plan of the Commission on Combating Corruption and Observance of Professional Ethics for the academic year 2023-2024 3. Approval of the composition of the Commission on Combating Corruption and Observance of Professional Ethics	Secretary of the Commission on Combating Corruption and Observance of Professional Ethics
2.	October	Preparation of visual materials (stands) on cultivating academic integrity, ethics rules and the Code of Honour of students	Members of the Anti-Corruption and Ethics Commission
3.	November	Conducting explanatory work on compliance with the legislation of the Republic of Kazakhstan in the areas of combating corruption	Members of the Anti-Corruption and Ethics Commission
4.	December	Monitoring and control over compliance with the norms of professional ethics of teaching staff, students and employees	Chairman of the Commission on Combating Corruption and Observance of Professional Ethics
5.	January	Conducting sociological surveys, interviewing and other types of sociological research to prevent corruption risks	Secretary of the Commission on Combating Corruption and Observance of Professional Ethics
6.	February	Organisation of meetings of the management and responsible persons of the university with AUP, faculty, staff and students to explain the rules of academic honesty of participants of the educational process, the Code of Honour of students.	Chairman of the Commission on Combating Corruption and Observance of Professional Ethics

7.	March	Consideration of applications submitted to the Chairperson of the Anti-Corruption and Ethics Commission	Commission on Combating Corruption and Observance of Professional Ethics
8.	April	Addressing issues of ethical misconduct	Chairman of the Commission on Combating Corruption and Observance of Professional Ethics
9.	May	Carrying out preventive work to prevent corruption offences among university personnel (participation in department meetings, individual interviews)	Chairman of the Commission on Combating Corruption and Observance of Professional Ethics
10.	June	Participation in raising legal and anti-corruption literacy, creating awareness of universal rejection of corruption, cultivating anti-corruption behaviour	Chairman of the Commission on Combating Corruption and Observance of Professional Ethics
11.	July	Consideration of appeals on the facts of violation of the norms of official ethics	Chairman of the Commission on Combating Corruption and Observance of Professional Ethics
12.	August	Preparation of the report for the academic year 2023-2024	Chairman of the Commission on Combating Corruption and Observance of Professional Ethics